Talks Acquaint Students With Library Procedure

By Ann Jacobs
Copy Editor

"How to locate books in the library" was the subject of a series of short informal talks given by the library staff.

These talks were designed to acquaint Maryland students with the various informational sources the library offers and to help them use these sources efficiently.

The best way to locate books is through the card catalog which is arranged in alphabetical order and found on the second floor of the McKeldin Library. All books found in any of the 25 nall specialized libraries on campus are catalogued here.

Card Filed

There are usually 3 cards for each book filed under the name of the subject, author, and title. When books deal equally with several topics, there are several subject cards, which have the subject typed in red. Fictional books, however, are not cataloged by subject matter.

All cards contain the name of the author, the title, contents of book, date of publication, number of pages, publisher, and a list of other catalog cards made for the book.

On the left hand side of the card are a series of words, numbers, and letters which play an essential part in the location of books. The stamped words, such as "Educ," indicate that the book is located in another campus library such as the education library. If there is also a copy in the McKeldin Library, the card will so indicate by "copy 2, 3, gl."

Books Shelved

Books are shelved according to the numbers in the top line which make up the Dewey Decimal Classification System and range from 000 to 999. They are classed according to subject matter. There are lists available of the Dewey system at the main desk on the second floor and in the elevators. These are guides to the floors on which books with particular numbers may be found.

The other lines of numbers spell out in code the author and title of book.

If books are not on the shelves, there is a location catalog for books temporarily on reserve or in the browsing room. In this catalog, the books are listed in numerical order. This catalog is found on the second floor next to the main desk.

Books Divided

Books are also divided by size. The "q" (quarto) size books and the "f" (folio) size books are separated from the others. If there is a "q" or a "f" near the call number, the book will be grouped with others of its kind on the same floor as other books of its number.

Assistant Professor of Library Science, Miss Anna Urban, is planning more lectures in the coming weeks on how to locate articles and magazines, and how to find materials in the stacks.

TV Classes . . .

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a television director for whom the speech department utilizes full-time faculty members in the radio and TV fields.

Since the lectures must begin on time, the students must be alerted and their attention must be polarized on the receiver. At ten minutes before the hour, a clock and the program title appear on the video, and recorded taped music is heard. At one minute before the lecture, this dissolves to the Chapel which is the studio identification signal. At thirty seconds before the program, the picture fades to black which is for the express purpose of getting the student's attention.

TV Has Advantages

According to Mr. Thomas J. Ayleward, "Instructional television does two things: It enables the viewers to receive lectures in a small classroom situation and televising enables the professor to present material of visual nature which he ordinarily would not be able to do."

There are many more advantages to this method of instruction, than to that of regular classroom instruction, in spite of the fact that the students do not come into direct contact with their professor. There are now 980 students enrolled in Zoology I, and this fact alone makes personal contact almost impossible.

However, since the lecture groups are small and each under the supervision of an individual instructor, the student is enabled to discuss the lecture with his instructor, which would not be possible in a large class of four or five hundred pupils. Also through his instructor, the student may obtain personalized supervision and individual attention which would otherwise be unavailable.

Another very important fact is that the instructor in laboratory and lecture is the same individual so that there is continuity and integration in the work; the student can get better service because the instructor knows the student individually.

More Material Presented

On the basis of the trial runs held last semester, and subsequent polls taken to obtain student reaction, it was found that the students felt that more material was being presented over television than was presented in a large lecture class, although the amount of the material was the same. This discrepancy may be due to the fact that the student's attention is completely dominated by the television because through television, the professor is able to make the student feel that he is taling to each of them individually. This is explained by the fact that the professor looks directly into the lens of the camera, therefore seeming also to see each student. Also, there is a lack of audio, visual problems usually associated with a large class.

As to the advantages of teaching a class by this method from a professor's standpoint, Dr. Wharton would prefer to teach a class personally, if only for the fact that he could tell if he were getting the information across to the students. In other words, there is no immediate feedback, or direct student reaction to the material presented in a lecture. This information is provided to Dr. Wharton a week later by the lab instructors who have observed the class and noted the points at which there was particular difficulty.

Improvements Made

The lectures themselves, which are prepared through the cooperation of 22 people in the department, are reviewed and perhaps revised at a meeting held each week before they are presented to the class.

Grad Students To Consider Constitution

A constitutional convention is scheduled for November 3, 1959, to consider the adoption of a constitution for the Graduate Student Association. The location of this meeting, to be held at 8 p.m., will be announced one week in advance.

Graduate students who are interested in reading the proposed constitution before the meeting of the association should contact the head of their department.

At the meeting on October 9, a committee to 12 graduate students was established to draw up the constitution. The following Thursday they met for this purpose. Donald Agnew, Agriculture Economics, and Noel Greig, Microbiology, read the proposed constitution to the group.

Francis X. Powell, Chemistry, presided at the meeting. Other members of the committee, in addition to Mr. Agnew and Mr. Kreig, were Sue Wendeburg, Clothing and Textiles; Barbara Covington, English; Eleanor Inman, Adult Education; Norman Mac Leod, Agromony; Paul Webster, Business Public Administration; Allen Lenchek, Physics; Eugene Test, Botany; Howie Ruskie, Chemistry; and Duvall Jones, Zoology.

The objects of this association shall be to promote the general welfare and the cultural and intellectual development of the graduate students; to facilitate communication between graduate students and other divisions of the University; and to act as a service organization for the graduate students.

If there are any questions regarding the association, please contact Eleanor Inman at WA. 7-8642 after 6:30 p.m.

Fullerton Addresses Future Journalists

"The Role of Journalism Departments and The Preparation of Future Journalists" will be the topic of an address given today by an outstanding journalist in honor of National Newspaper Week.

Max Fullerton, a leading journalist for the Associated Press, will speak at 10 a.m. before members of the Maryland Press Association, the Journalism Committee of the University, and journalism and public relations majors in Symons Hall auditorium.

Mr. Fullerton will be introduced by Elmer J. Jackson Jr., general manager of Speer Publications and the Capital Gazette.

Chief of AP

Mr. Fullerton holds the present position of Bureau Chief of the Associated Press in Baltimore. This office serves Maryland, Virginia, and part of Washington, D. C.

As bureau chief for the AP, Fullerton's job takes many forms. "He's a trouble shooter for the AP, a supervising administrator over nine people, and when he sees a news story in the making he's a reporter," stated Mr. Tom Orpwood, university news bureau director.

According to Mr. Orpwood, the accomplishments of Mr. Fullerton to the state are many.

In 1946 he corrected the deficiencies of a radio station using AP news service facilities, which at the time "was very financially embarrassed."

Set Up AP Photofax

On a larger scale, Fullerton set up a state pictorial news service known as the AP Photofax. This involved the cities of Annapolis, Cumberland, Hagerstown, and Salisbury. It enables the AP to confine pictorial news of only state interest to the four cities.

He also set up a short story service device in Maryland on the AP wires which automatically perforates paper tape at the same time as it types out the story on the teletype machine. This punched tape can then be "fed" into the linotype machine which automatically produces the type for a news story.

He was also very instrumental in setting up the university's journalism and public relations department when it was established.

Started As Telegraph Editor

A native of Wellsburg, West Virginia, Mr. Fullerton graduated from the University of West Virginia in 1925. His first position was that of telegraph editor of the Fairmont West Virginian. Later during the same year, he moved to Clarksburg where he became assistant city editor.

In 1929, he joined the Assocated Press as a member of its staff at Charleston. Later, he was made AP bureau chief of West Virginia and in 1945 he was promoted to his present position.

'Delts' Award Greek Trophy

Campus sororities are hopefully awaiting the presentation of the fifth annual Delta Tau Delta Sorority of the Year award which will be anounced at the Pledge Dance tonight. Leo Balsamo, president of Delta Tau Delta, will present the award to the president of the winning sorority.

"This trophy is awarded to the most outstanding sorority in scholarship, and individual participation, and group participation in campus activities," stated the awards chairman Brian Waldler.

Each sorority is rated on the basis of a point system which is approved by assistant dean of women, Miss Eileen McCormick. Points are won through participation in SGA, AWS, IFC Sing, Harmony Hall, publications, and individual overall committee chairmenships.

The awards chairman also stated that points are not given for the number of campus queens in the sorority. However, the May Queen is an exception as she is chosen because of her scholarship and service to the university.

The winning sorority keeps the trophy for one year. Delta Tau Delta also plans to award the winning sorority a smaller permanent trophy.

ALPHA PHI OMEGA

All checks and unsold books must be picked up in the basement of Calvert "D" between 9 a.m. and 1 p.m. on October 23.

INSURANCE CERTIFICATES

Student Accident Insurance Certificates have been delivered to student Post Office boxes.

JUNIOR CLASS

Applications for the Junior Prom and May Day committees are being accepted in the SGA office this week and next week.